

PEMBERVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES

APRIL 15, 2025

The meeting was called to order by President John Selzer at 4:32 pm.

ROLL CALL: Members present were Mary Jo Bish, Ron Eckel, Steve Gross, Sharon Nigh, John Selzer, and Amber Stark. Also present were Julie Getz (Fiscal Officer), Ariel Jacobs (Director), and Laura King (Secretary). David St. Louis was excused.

SECRETARY'S MINUTES: Ron Eckel moved and Steve Gross seconded a motion that a roll call vote be taken on the approval of the original secretary's minutes. Sharon and Amber abstained. Ron, Steve and Mary Jo voted aye. John voted nay.

FISCAL OFFICER'S STATEMENTS: The monthly allowance was Gross \$25,221.01 minus Woodlink \$1,515.36 for a Net of \$223,705.65. Property tax received of \$25,659.47 will show up in April's report. Steve made and Ron seconded a motion to accept the official Amended Appropriations. All ayes were recorded. Sharon made and Amber seconded a motion to accept the Fiscal Officer's report. All ayes recorded. Amber made and Sharon seconded to accept memorials and donations of \$25.00 for Adult Spring Workshop, Melcher Trucking \$111.00 for SRP kit sponsor, Friends of the Pemberville Library for SRP \$1,500.00, Friends of the Pemberville Library for Book Buddies \$350.00, and Community Reads book (10 books) Friends of the Pemberville Library \$171.40. All ayes recorded.

DIRECTOR'S REPORT

ORAL HISTORIES: All are now on Ohio Memory.

OPLIN WEBSITE: No update at this time.

NW OHIO TRUSTEE DINNER: John and Ariel attended. Michelle Francis (Executive Director of OLC) and Jay Smith (Director of Government and Legal Services) discussed the funding situation.

CLEANING SUPPLIES: No update.

MILEAGE SHEETS: Working well.

WEEKLY MONEY TALLY SHEETS: Implemented.

LEGISLATIVE DAY: The governor supports libraries and proposed an increase to the PLF to 1.75 percent of the GRF. The legislative representatives spoke of a consolidation of libraries.

DONATION: Julie said an anonymous donor has given \$20,000 toward the bond for the Luckey Library.

Ron moved and Steve seconded a motion to accept the Director's Report. All ayes recorded.

OLD BUSINESS

Fiscal officer's job description: Ron made and Mary Jo seconded a motion to approve the revised Fiscal Officer's job description. All ayes recorded.

## NEW BUSINESS

QUARTERLY STATISTICS: The overall circulation is inconsistent and does not have a clear trend.

LEGISLATIVE DAY UPDATE: House Bill 96 moves to the Senate after the State House Easter break.

MAY PROGRAMS: See the May program calendar.

Mary Jo made and Steve seconded a motion to enter Executive Session to discuss employee promotion, compensation and reimbursement issues

ROLL CALL: Selzer-yes, Eckel-yes, Gross-yes, Nigh-yes, Bish-yes, Stark-yes

Executive session was entered with the Director, Fiscal Officer and Secretary in attendance

A motion was made and seconded to exit Executive Session

ROLL CALL: Selzer-yes, Eckel-yes, Gross-yes, Nigh-yes, Bish-yes, Stark-yes

One issue was to clarify employee reimbursement for round trip mileage. Ron made and Mary Jo seconded a motion that employees may claim mileage for transporting library materials or going to a different location while on the clock. All ayes recorded.

ADJOURNMENT: Steve made and Mary Jo seconded a motion to adjourn at 6:22 pm. All ayes recorded.

NEXT MEETING: May 20, 2025, at 4:30 pm, at Luckey Branch Library.

Respectfully submitted,

Laura King

Secretary

Joh Selzer

President